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## *My Acquisition Career. Mil*

# Acquisition Professional Development Community Portal

My Personnel Record

Register for a DAU class

View Class Roster & Vacancies

Continuous Learning Points Tracker

Welcome Acquisition Workforce Member!

Current View - (Daily) Edit Weather

Career Path Guide

Course Descriptions

Professional Certification Requirements

Course Location Information

Travel, Funding Information and Orders

July						
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## *My Acquisition Career. Mil*

*My IDP*

*My Personnel Record*

*Register for a DAU class*

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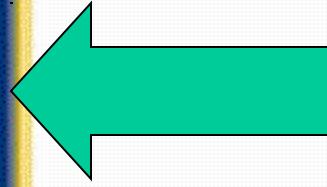


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SAF / AQ

Assignments

AFPC

ACMS



**SAF/AQXD**

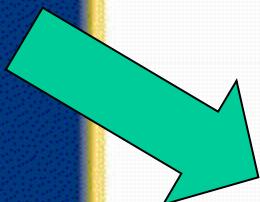
**Acquisition Career  
Management  
Systems**

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## PERSON QUERY

Civilian  
 Officer Sort by:  
 Name  Last OPR Close Date  Proj OPR Date  Proj EPR Date

Reason  
 Enlisted Sort by:  
 Name  Last EPR Date

SSAN or NAME  
McFarland

CLICK HERE PLEASE

## MANPOWER POSITION QUERY

This number matches the manpower document (military) or civilian file.  
It can be found on the acquisition record in the "Current Position" information section.

Authorized Position Number

Record Count of Critical Acquisition Positions (CAP)

Count Officer CAP in Manpower table.  
 Count Civilian CAP in Civilian table.

## SAF / AQ Assignments AFPC ACMS

6 Total Records Found.

SSAN	Name	Projected OPR Reason	Projected OPR Date	Last OPR Close Date
[REDACTED]	MCFARLAND CHARLES B			2000-03-21
[REDACTED]	MCFARLAND DEBRA R	A	2000-07-09	1999-12-10
[REDACTED]	MCFARLAND ERIC C			
[REDACTED]	MCFARLAND MAXIE L II			2000-02-20
[REDACTED]	MCFARLAND RICHARD P			2000-02-29
[REDACTED]	MCFARLAND TEDDIE M			





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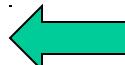
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# The Acquisition Professional Development Guide

## A Message from the AF Director of Acquisition Career Management

I am pleased to announce the availability of the new Acquisition Professional Development Program (APDP) guide. It combines previous military and civilian policy into one comprehensive and interactive format. The guide is designed as a tool to help navigate the complexities of the 1990 Defense Acquisition Workforce Improvement Act (DAWIA), DoD policy, and the Air Force Acquisition Professional Development Program (APDP). These policies and programs affect individual career choices -- understanding them is essential to successful career planning.

This new guide answers commonly asked questions about acquisition positions, Acquisition Corps membership, APDP certification, training, assignments, and other important career considerations. It's a quick-reference source, but supports detailed research through links to other Air Force and DoD acquisition references. I highly recommend all acquisition personnel use this valuable new tool. Please direct any comments or questions to [Lt Col Goss](#) at DSN 425-7276 or (703) 588-7276.

[SIGNED]

DARLEEN A. DRUYUN

Principal Deputy Assistant Secretary

(Acquisition & Management)

# Describe the Three Levels of Certification

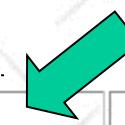
Each functional area is divided into three career levels for purposes of establishing standards and qualifications: Basic or Entry (Level I), Intermediate or Journey man (Level II), and Advanced or Senior (Level III). Typical grades levels associated with each career level are shown to assist members and supervisors in career development planning. Grade levels vary by functional areas and, in some areas, may include enlisted grades.

Level	Level Meaning	Description	AF CV Policy Restrictions	DoD5000.52M Recommended Grades
I	Basic or Entry	<p>Basic level training standards are designed to establish fundamental qualifications and expertise in the individual's career field. Development at the basic level lays the foundation for career progression and is designed to prepare qualified, motivated personnel for positions of increasing responsibility.</p> <p>At the basic level, trainees should be exposed to the functions of acquisition and the roles of its various specializations.</p>	0-1 thru O-4 GS-13 and below Enlisted*	0-1 thru O-3 GS-05 thru GS-09
II	Intermediate or Journey man	<p>At the intermediate level, specialization is initially emphasized. Development continues, including on-the-job rotational assignments, but the responsibilities and length of time an individual spends in each position generally increases.</p> <p>While specialization is emphasized at the beginning of this level, the individual should later begin to broaden his or her background toward a more general expertise in the overall processes of his or her field.</p>	0-1 thru O-6 All GSs Enlisted*	0-3 thru O-4 GS-09 thru GS-12
III	Advanced or Senior	<p>By the time an individual reaches the senior levels of acquisition management, he or she should have completed all the mandatory training and education requirements (or equivalents) of that level, and should have advanced through a career pattern that has given him or her depth of knowledge in his or her functional area and breadth of knowledge across the entire acquisition process.</p> <p>At the senior level, advanced acquisition education and training becomes essential.</p>	0-3 and above GS-12 and above Enlisted*	0-4 and above GS-13 and above



## Acquisitions Officer Professional Development Template

Scientific Research and Development			
Acquisition AFSC's	<a href="#">Career Path Template</a>	<a href="#">Certification Req'ts</a>	<a href="#">Training</a>
Developmental Engineering			
Acquisition AFSC's	<a href="#">Career Path Template</a>	<a href="#">CertificationReq'ts</a>	<a href="#">Training</a>
Acquisition Management			
Acquisition AFSC's	<a href="#">Career Path Template</a>	<a href="#">Certification Req'ts</a>	<a href="#">Training</a>
Financial Management			
Acquisition AFSC's	<a href="#">Career Path Template</a>	<a href="#">CertificationReq'ts</a>	<a href="#">Training</a>
Contracting			
Acquisition AFSC's	<a href="#">Career Path Template</a>	<a href="#">Certification Req'ts</a>	<a href="#">Training</a>



[Contents](#)[Chapter 1--Introduction](#)[Chapter 2--Rated Officer](#)[Chapter 3--Non-rated Operations Officer](#)[Chapter 4--Operations Support Officer](#)[Chapter 5--Mission Support Officer](#)[Chapter 6--Chaplain Service Officer](#)[Chapter 7--Medical Service Officer](#)[Chapter 8--Judge Advocate Officer](#)[Abbreviations, and Acronyms](#)

# Chapter 5--Mission Support Officer

## Section B--Acquisition

**5.8. Scientific Research and Development Career Path.** Future Air Force leaders will be comprised of those officers who can demonstrate technical breadth and depth in their career field, show the ability to perform in high level staff jobs, to include joint positions, and prove their ability to lead. Your development as a future Air Force leader is an on-going process, and decisions made today will impact your future. It is imperative you work with your peers, supervisor, and most importantly your commander to get the best possible advice. The officer assignment system gives you freedom in planning your future, but also the responsibility to balance Air Force needs with personal desires. Every person's career takes unique twists and turns, and there's no "school-approved solution." The key to what you'll see below--"bloom where you are planted." Do the best you can with each and every endeavor you take on, and the rest should fall into place.

5.8.1. Your commander or supervisor is available to guide and counsel you, but ultimately you must make the decisions. This career path guide should help you with those decisions. The 61SX pyramid (Figure 5.8) shows you the type of opportunities available in your career field.



**Figure 5.8. Scientific Research and Development Career Path Pyramid.**

5.8.2. When initially assigned to the scientific research and development career field, you are expected to build depth through technical experience within the career field. Ordinarily, an officer who enters one of the scientific fields will work with other junior officers in assisting more experienced officers or civilians in research, development, test, or program acquisition activities. For the physicist and chemist, this will probably be a job in research and development at one of Air Force Materiel Commands (AFMC) many laboratories or program offices.

5.8.2.1. For the behavioral scientist, your initial job may be with the occupational measurement squadron, or perhaps working human factors engineering with the Air Force Research Laboratory. For the analytical or mathematical scientist, this assignment may fall into one of many areas ranging from the operational test and evaluation of aircraft, missile, or space systems to working manpower or force projection analysis at a major command (MAJCOM). These are only examples of some areas to which a scientific officer may initially be assigned. The emphasis, regardless of assignment, is on development and enhancement of technical skills.



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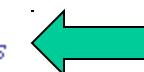
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[Travel, Funding Information and Orders](#)

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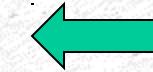


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Developmental Engineering			
Acquisition AFSC's	Career Path Template	CertificationReq'ts	Training
Acquisition Management			
Acquisition AFSC's	Career Path Template	Certification Req'ts	Training
Financial Management			
Acquisition AFSC's	Career Path Template	CertificationReq'ts	Training
Contracting			
Acquisition AFSC's	Career Path Template	Certification Req'ts	Training



## SYSTEMS PLANNING, RESEARCH, DEVELOPMENT & ENGINEERING - LEVEL 2



### EDUCATION:

Have ONE of:

- Baccalaureate degree from an accredited institution of higher learning in engineering, physics, chemistry, mathematics, or related field
- At least 10 years of acquisition experience in Systems Planning, Research, Development and Engineering (as of 1 Oct 91)

(Desired) Master's degree from an accredited institution of higher learning in engineering, physics, chemistry, mathematics, operations research, management or related field

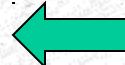
(Desired) Nine semester credit hours from among: accounting, business finance, law, economics, industrial management, quantitative methods, or organization and management. DANTEs or CLEP exams may be substituted.

### EXPERIENCE:

- Two years of acquisition experience in science or engineering
- (Desired) An additional two years of acquisition experience in science or engineering

### PREREQUISITES:

[ACQ 201 Intermediate Systems Acquisition \[JHA\]](#)  
Prerequisite: ACQ 101 Fundamentals of Systems Acquisition Mgmt [BUS]



[SYS 201 Intermediate Systems Planning, Research, Development, and Engineering \[BE2\]](#)  
Prerequisite: ACQ 201 Intermediate Systems Acquisition [JHA]

(Desired) A DAU level 200 or level 100 course mandatory for acquisition logistics, program management, quality assurance, communications-computer systems, manufacturing and production, test and evaluation, or systems planning, research, development and engineering



## Acquisitions Officer Professional Development Template

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Acquisition AFSC's	Career Path Template	CertificationReq'ts	Training
Contracting			
Acquisition AFSC's	Career Path Template	Certification Req'ts	Training



## ACQ 201

### Intermediate Systems Acquisition

#### Course Description

The Intermediate Systems Acquisition Course (ISAC) provides a comprehensive and integrated view of the DoD systems acquisition management process. Designed for journeymen-level members of the Defense Acquisition Workforce, this course covers managerial, technical, and business aspects of the defense acquisition. It acquaints students with the specialized terminology, practices, and concerns of various acquisition professionals and prepares them to cooperate in a multifunctional, synergistic environment. Students are training to participate fully as members of integrated product teams.

**Course Objectives.** Students who successfully complete this course will be able to:

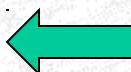
- Understand the specialized terminology, concerns, policies, and roles of the primary acquisition participants.
- Cooperate in a multifunctional, synergistic environment.
- Accept empowerment necessary to implement the concept of integrated product and process development.

**Who Should Attend:** This course is designed for students who are Level I certified acquisition management journeymen with significant experience in a particular career field. The target student has 2-4 years of acquisition experience. Course attendees are civilians, GS-9 and above; military officers, O-3 and above; and industry equivalents.

**Prerequisites:** ACQ 101. For contracting personnel, the prerequisites are ACQ 101 (within one year of assignment to a major defense acquisition program) or Contracting Level II certified. This course is an assignment-specific for only contracting personnel. This course is REQUIRED at Level III for all contracting personnel assigned to a major program, or who devote at least 50% of their time to a major acquisition program.

**Length:** 14 Class Days

[Schedule](#)



## DAU FY Course Schedule ( 10/1/99 thru 09/30/00 )

[Home](#)

Course Number	Course Title
<a href="#">ACQ 101</a>	FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT
<a href="#">ACQ 201 (DAU)</a>	INTERMEDIATE SYSTEMS ACQUISITION 
<a href="#">ACQ 401 (DAU)</a>	SENIOR ACQUISITION COURSE (SAC)
<a href="#">ACQ 402 (DAU)</a>	EXECUTIVE MANAGEMENT COURSE
<a href="#">ACQ 403 (DAU)</a>	DEFENSE ACQUISITION EXECUTIVE OVERVIEW WKSHOP
<a href="#">ACQ 404 (DAU)</a>	SYSTEMS ACQUISITION MGMT COURSE FOR FLAG OFF
<a href="#">ACQ 405 (DAU)</a>	EXECUTIVE REFRESHER COURSE
<a href="#">BCF 101 (DAU)</a>	FUNDAMENTALS OF COST ANALYSIS
<a href="#">BCF 102</a>	FUNDAMENTALS OF EARNED VALUE MANAGEMENT
<a href="#">BCF 102 (DAU)</a>	FUNDAMENTALS OF EARNED VALUE MANAGEMENT
<a href="#">BCF 103 (DAU)</a>	FUNDAMENTALS OF BUSINESS FINANCIAL MGMT
<a href="#">BCF 203 (DAU)</a>	INTERMEDIATE EARNED VALUE MANAGEMENT
<a href="#">BCF 204 (DAU)</a>	INTERMEDIATE COST ANALYSIS
<a href="#">BCF 205 (DAU)</a>	CONTRACTOR FINANCE FOR ACQUISITION MANAGERS
<a href="#">BCF 206 (DAU)</a>	COST RISK ANALYSIS
<a href="#">BCF 207 (DAU)</a>	ECONOMIC ANALYSIS
<a href="#">BCF 208 (DAU)</a>	SOFTWARE COST ESTIMATING
<a href="#">BCF 209 (DAU)</a>	SELECTED ACQUISITION REPORT (SAR)
<a href="#">BCF 211B</a>	ACQUISITION BUSINESS MANAGEMENT
<a href="#">BCF 301 (DAU)</a>	BUSINESS COST ESTIMATING & FIN MGMT WORKSHOP

Course Number	Course Title
<a href="#">BCF 802 (DAU)</a>	SELECTED ACQUISITION REPORT (SAR) REVIEW
<a href="#">CAR 805 (DAU)</a>	CONTEMPORARY APPROACHES TO ACQUISITION REFORM
<a href="#">CON 101 (DAU)</a>	BASICS OF CONTRACTING
<a href="#">CON 104 (DAU)</a>	PRINCIPLES OF CONTRACT PRICING
<a href="#">CON 202 (DAU)</a>	INTERMEDIATE CONTRACTING
<a href="#">CON 204 (DAU)</a>	INTERMEDIATE CONTRACT PRICING
<a href="#">CON 210 (DAU)</a>	GOVERNMENT CONTRACT LAW
<a href="#">CON 232 (DAU)</a>	OVERHEAD MANAGEMENT OF DEFENSE CONTRACTS
<a href="#">CON 233 (DAU)</a>	COST ACCOUNTING STANDARDS WORKSHOP
<a href="#">CON 234 (DAU)</a>	CONTINGENCY CONTRACTING COURSE
<a href="#">CON 235 (DAU)</a>	ADVANCED CONTRACT PRICING

Start Date	End Date	Class	School Code	Class Type	Location	Total Quotas	USAF	Army	DoD	Navy	USCG	GAO
07-18	2000-08-04	039	231	Resident	at FT BELVOIR, VA by DEFENSE SYSTEMS MANAGEMENT COLLEGE (DSMC) (231)	60	7	3	9	40	1	0
07-18	2000-08-04	040	771	Resident	at WRIGHT-PATTERSON, OH by USAF INSTITUTE OF TECHNOLOGY (AFIT) (771)	54	39	1	3	11	0	0
07-18	2000-08-04	753	904	On-Site	at WARREN, MI by NAVAL CENTER FOR ACQUISITION TRAINING (NCAT) (904)	36	0	36	0	0	0	0
07-25	2000-08-11	041	231B	Resident	at REDSTONE ARSENAL, AL by DEFENSE SYSTEMS MANAGEMENT COLLEGE (DSMC) (231B)	49	0	49	0	0	0	0
07-25	2000-08-11	754	904	On-Site	at KIRTLAND AFB, NM by NAVAL CENTER FOR ACQUISITION TRAINING (NCAT) (904)	36	36	0	0	0	0	0
08-01	2000-08-18	042	231E	Resident	at FORT MONMOUTH, NJ by DEFENSE SYSTEMS MANAGEMENT COLLEGE (DS (231E)	28	0	28	0	0	0	0
08-01	2000-08-18	755	904	On-Site	at GUNTER AFB, AL by NAVAL CENTER FOR ACQUISITION TRAINING (NCAT) (904)	28	28	0	0	0	0	0
08-01	2000-08-18	756	904	On-Site	at POINT MUGU, CA by NAVAL CENTER FOR ACQUISITION TRAINING (NCAT) (904)	30	0	0	0	30	0	0
08-08	2000-08-25	043	231C	Resident	at HANSCOM AFB, MA by DEFENSE SYSTEMS MANAGEMENT COLLEGE (DSMC) (231C)	48	40	0	0	0	0	0
08-08	2000-08-25	757	904	On-Site	at LINTHICUM, MD by NAVAL CENTER FOR ACQUISITION TRAINING (NCAT) (904)	27	0	0	27	0	0	0
08-08	2000-08-25	758	907	On-Site	at SAN DIEGO, CA by ARMY LOGISTICS MANAGEMENT COLLEGE (ALMC) (907)	36	0	0	0	36	0	0
08-14	2000-08-31	044	771	Resident	at WRIGHT-PATTERSON, OH by USAF INSTITUTE OF TECHNOLOGY (AFIT) (771)	54	34	5	4	11	0	0
08-15	2000-09-01	045	231	Resident	at FT BELVOIR, VA by DEFENSE SYSTEMS MANAGEMENT COLLEGE (DSMC) (231)	60	6	6	12	34	2	0
08-15	2000-09-01	759	904	On-Site	at PATUXENT RIVER, MD by NAVAL CENTER FOR ACQUISITION TRAINING (NCAT) (904)	42	0	0	0	42	0	0
08-15	2000-09-01	760	904	On-Site	at PHILADELPHIA, PA by NAVAL CENTER FOR ACQUISITION TRAINING (NCAT) (904)	36	0	0	0	36	0	0

Start Date	End Date	Class	School Code	Class Type	Location	Total Quotas	USAF	Army	DoD	Navy	USCG	GAO
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## The Corporate University for the Defense Acquisition Community

DAU catalog information and educational materials are openly available at this website. DoD students and education staff may enter the DAU Virtual Campus to take or administer courses.

The DAU website will be unavailable from 2200 to 2300 EST on July 4, 2000 for system maintenance. Thank you for your patience.

**Enter Virtual Campus**Click [here](#) to enter the Virtual Campus.**Obtain Student Account**Need a student account? Click [here](#) to create a new DAU student account.**Access Course Listing**

DAU offers online classes servicing the acquisition community. Click [here](#) for a complete listing of DAU courses or to download a complete DAU course catalog in PDF Format

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Course	Modes	Actions	
• ACQ 101: Fundamentals of Systems Acquisition Management	[ W ]	Description	Schedule  Enroll
• ACQ 201: Intermediate Systems Acquisition	[ R, O, E, S ]	Description	Schedule  Enroll
• ACQ 401: Senior Acquisition course	[ R ]	Description	Schedule  Enroll
• ACQ 402: Executive Management Course	[ R ]	Description	Schedule  Enroll
• ACQ 403: Defense Acquisition Executive Overview Workshop	[ R ]	Description	Schedule  Enroll
• ACQ 404: Systems Acquisition Management Course for General/Flag Officers	[ R ]	Description	Schedule  Enroll
• ACQ 405: Executive Refresher Course	[ R ]	Description	Schedule  Enroll



E = Equivalency , F = Contractor , O = Onsite , P = PC/CD-ROM , R = Resident , S = Satellite , W = Web Enabled



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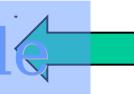
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23	24	25	26	27	28	29
30	31					

*Post to Schedule*





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## *My Acquisition Career. Mil*

My IDP

My Personnel Record

Register for a DAU class

View Class Roster & Vacancies

Continuous Learning Points Tracker

**Welcome Acquisition Workforce Member!**

Current News - (Early Bird)

Weather

Career Path Guide

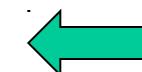
Course Descriptions

Professional Certification Requirements

Course Location Information

Travel, Funding Information and Orders

July						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
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23	24	25	26	27	28	29
30	31					



Initiate travel plan



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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Update IDP and  
training record up  
completion

